



2009 Mountain Makins Festival

Food Vendor Guidelines

SET-UP: Set-up times are: Friday, October 23, from 9 a.m. - 4 p.m.
 Saturday, October 24, from 7 a.m. - 9:30 a.m.

FESTIVAL HOURS: Your booth **MUST** remain open during the festival hours:
 Saturday, October 24, 10 a.m. - 5 p.m.
 Sunday, October 25, 11 a.m. - 5 p.m.

NOTE: Under **NO CIRCUMSTANCES** are there to be early set-ups or early takedowns!

VENDOR AREA: Food vendors are allotted a 14' x 14' area or a variation of 196 square feet for their booth. If more space is needed, there is an additional charge of \$2 per square foot or you may request a double booth (392 square feet). Indicate on your contract the area needed as the spaces will be measured and marked accordingly. Please stay within your allotted area!

MENU: Please include a copy of your menu and prices with the contract. To ensure a variety, attempts will be made not to duplicate main menu items. All vendors can offer beverages and fries.

ADVERTISING: I advertise your menu items; therefore, please come prepared to offer all items listed on your contract. I will contact you if there is a conflict with any items on your menu.

INSURANCE: All food vendors need to carry a minimum of \$1,000,000 liability coverage and name Rose Center Mountain Makins Festival as additional insured. Please submit proof of insurance with your contract.

ADMISSION POLICY: A Mountain Makins button is your admission in and out of the Festival gates and must be worn at all times. Two buttons will be included in your check-in packet.

HEALTH GUIDELINES: Vendors are required to follow the Tennessee Department of Health guidelines. Every participant will be mailed a copy of these guidelines several weeks before the festival.

PERMIT: A representative from the Health Department will be by your booth early Saturday morning to inspect for any health regulation violations. A license good for the entire Festival will be issued to your food booth upon compliance with Health Department regulations. Be prepared to pay \$30.00 cash for this license on Saturday morning. They do not accept checks. This will be paid directly to the Health Department representative. If you have any questions regarding this inspection, please call TN Dept. of Health @ 423-586-6431.

SECURITY: The Rose Center grounds are fenced in during the Festival, and a security guard is on duty at night. However, Rose Center is not responsible for any damage or loss of your items.

SOLICITING: Vendors are not permitted to advertise or solicit sales except at their own booth.

RECYCLING: Mountain Makins is a recycling event and guidelines will be provided. You are responsible for proper disposal of your waste and cooking oils.

CANCELLATIONS: No refunds for cancellations.

**VENDORS MUST SUPPLY THEIR OWN MONEY CHANGE, TRASH CANS AND BAGS,
TABLES, CHAIRS, WATER HOSES, AND EXTENSION CORDS.
A WATER FAUCET IS PROVIDED FOR EVERYONE'S USE.**